

Park Hill Golf Club Catering Policies

- Please plan on confirming all menu arrangements at least 1 month in advance of your function. Arrangements may be made over the phone or by appointment, but must be confirmed in writing.
- The final guaranteed attendance count must be confirmed 7 days prior to your event. This count cannot be reduced, but may be increased should you need to accommodate additional guests.
- All balances are due 7 days prior to your event. Any additional charges will be due upon completion of the event. Also, any tax-exempt forms are due at this time.
- We will be prepared to accommodate additional guests at up to 5% of your guaranteed amount on the day of your event. You will only be charged for additional entrees if you need them.
- Any deliveries such as cakes, balloon, flowers, etc., are the sole responsibility of the client.
- Prices are subject to change, but may be confirmed 90 days prior to your event.
- All cancellations must be confirmed and put in writing by the client, and signed by the Club.
- The contracted party is responsible for all damages incurred during, or due to their function.
- No rice, confetti, open bubble bottles, etc. are allowed in the Clubhouse nor should be thrown outside. Additional charges of \$25.00 per hour (2-hour minimum) will be incurred for cleaning.
- Park Hill Golf Club prohibits affixing anything to the walls, floors or ceilings without prior approval of management.
- A minimum deposit of \$500.00 or 25% of expected revenues is due with the signed confirmation agreement in order to hold the space for your event. Final estimated balance will be due 7 days prior to your event.
- A mandatory service charge of 20% and state sales tax of 8.1% will be added to your food and beverage total. This charge is not a gratuity, but the charge to cover the costs of service, linens, electricity, etc.
- Off-duty Denver police officers may be required for some events at the discretion of Park Hill Golf Club. The customer will be charged at a rate of \$50.00 per hour (4-hour minimum) for the security. Additional security is available upon request.
- No outside food or beverage (with the exception of wedding cakes, birthday cakes, etc.) is allowed to be brought on or taken off Park Hill Golf Club property.